

Non-Entrepreneurial (Non-Commercial) Legal Entity -

„International Ukrainian Cultural and Educational Center named after Taras Shevchenko”

The charter

Article 1. Organization's status and authority

1.1 Non-Entrepreneurial (Non-Commercial) Legal Entity –“International Ukrainian Cultural and Educational Center named after Taras Shevchenko” (hereinafter- “Center”) Is a non-entrepreneurial (non-commercial) legal entity of private law, which carries out its activities in accordance with the Constitution of Georgia, international legal norms, legislation and the present Statute.

1.2 Legal form of the Center: Non-Entrepreneurial (Non-Commercial) Legal Entity

1.3 Full name of the Center: Non-Entrepreneurial (Non-Commercial) Legal Entity –“International Ukrainian Cultural and Educational Center named after Taras Shevchenko”.

1.4 From the moment of registration, the Center is a legal entity that has accounts in banking institutions and other attributes of a legal entity.

1.5 The Center is entitled to acquire the rights on its behalf and to undertake the duties, to conclude contracts, to appear as plaintiffs and defendants in court.

1.6 Its members are not responsible for the obligation of the Center, as well as the Center is not responsible for its obligations by its members independently from the organization.

1.7 Legal address of the Center: Republic of Georgia, Tbilisi city, Gldani-Nadzaladevi district, Mukhrani street № 33

1.8 Email of the Center: linaukraine@yahoo.com

1.9 The Center is established for an indefinite period.

Article 2. Goals of the Center

Goals of the Center:

2.1.1 Strengthen friendship and cooperation between Ukrainian and Georgian people in the field of culture and education;

2.1.2 Cooperation with Ukrainian and other international organizations in Georgia, Ukraine and other countries;

2.1.3 Promotion of integration of Ukrainians into Georgian society;

2.1.4 Supporting the promotion and development of Ukraine's cultural heritage and promoting its overseas, Including cooperation with mass media / internet;

2.1.5 The remembrance of memory of Taras Shevchenko ,the genius of the Ukrainian people ; Introducing Georgian society with his creativity and philosophy; Conducting the traditional competition of the Declamators of the Ukrainian spiritual master's poetry; Conducting cultural and educational activities, which is related to the popularization of the creative heritage of Ukrainian poetry with other master craftsmen;

2.1.6 Carry out charitable activities and cooperate with other charitable organizations and funds;

2.1.7 Implementing activities aimed at studying Ukrainian language and literature: discover talented young people and help them in education in Ukraine and other countries, as well as perform other goals and objectives of the Center approved by the legislation of Georgia.

2.2 The Center is authorized to carry out any other activities, including auxiliary entrepreneurial activity, which is not prohibited by law. Any profits should be spent on the goals of the Center. No division of profits is allowed between the founders and members of the Center, as well as persons with leadership and representative authority.

Article 3. Founders of the organization

The founders of the organization are:

(a) **Lina Tatarashvili** (PERSONAL № 01001028017, Adress: 33 Mukhrani str., Tbilisi, Georgia, Born on: 09.11.1956)

(b) **Lidia Gvilava** (PERSONAL № 01011037309, Adress: 18 Kekelidze str., Tbilisi, Georgia, Born on: 22.06.1958)

(c) **Vladislav Gurabanidze** (PERSONAL № 01017008600, Address: 30 Br. Zubalashvili str., apt 6, Tbilisi, Georgia, Born on: 29.04.1980)

(d) **Ekaterina Tatarashvili** (PERSONAL № 01001012909, Address: Gldani, micro-district A , bldg 67b, Tbilisi, Georgia, born on: 18.07.1980)

3.2 The issue of hiring a new member in the center is decided by the founders' decision;

3.3 Decision on changes to the Statute of the Center and Approval of the new edition of the Charter shall be made by the Founders;

3.4 Internet resources can be used to achieve the goals of the Center.

Article 4. Member of the organization

4.1 A member of the Center may become a legal person as well as a natural person who shares the purposes of this Statute, he (she) is ready to take on the rights and obligations provided by the Charter, have appropriate expertise and skills.

4.2 The applicant should apply in writing to the Center, after which the decision-making will be decided by the founders within three (3) weeks.

4.3 Following members will be added to the organization by the decision of the founders and after their registration / membership in accordance with the legislation.

Article 5. Rights and responsibilities of a member of the Center

5.1 A member of the Center has the right:

5.1.1 Nominate a representative who may be selected in the management of the Center;

5.1.2 Take part in the work of the General Meeting of the Center;

5.1.3 Participate in the Center's programs and projects, in their elaboration and review;

5.1.4 Get acquainted with the decisions made by the board;

5.1.5 At any time, receive information about the Center's activities and any related issues;

5.1.6 Leave the center;

5.1.7 Carry out any other authority deriving from the statute of the Center;

5.2 The member of the Center is obliged:

5.2.1 Protect the Statute of the Center;

5.2.2 Facilitate the implementation of the goals and functions of the Center;

5.2.3 Do not use his / her personal interests, as well as confidential information of the Center;

5.2.4 Pay a membership fee;

5.2.5 Perform any other obligation derived from the Statute of the Center.

Article 6. Suspension and termination of membership

A member of the Center will be terminated by membership of the founders:

6.1.1 On the basis of member statements;

6.1.2 In case of a liquidation or bankruptcy proceeding;

6.1.3 Due to the delay of payment of thirty (30) days;

6.1.4 In case of gross violation of the Statute of the Center;

6.1.5 In case of inappropriate action for the member of the Center.

Article 7. Management and representation of the Center

7.1 The highest body of the Center is the General Meeting of the Members (hereinafter "the General Meeting").

7.2 The executive body of the Center is the board of the organization (Hereinafter "the Board").

7.3 The Chairman of the Board (hereinafter "the Chairman of the Board") is authorized to represent the Center.

7.4 Chairman of the Board: **Lina Tatarashvili** (PERSONAL № 01001028017, Address: 33 Mukhrani str., Tbilisi, Georgia, Born on: 09.11.1956).

Article 8. General Meeting, Invitation rules.

8.1 The General Meeting is the highest body of management of the Center, which is convened by the Chairman of the Board or by three other members of the Board at least once a year or when it requires the interests of the Center.

8.2 Members of the General Assembly shall be informed in writing, at least two (2) weeks prior to the general meeting. The notification will include the place, time and agenda for holding the General Meeting. It can be sent in writing or by e-mail.

Article 9. The rule of holding the General Meeting

9.1 The General Meeting is chaired by the Chairman of the Board. In case of impossibility of the exercise of this right, the General Meeting shall be conducted by one of the members of the Board appointed by the General Meeting.

9.2 The decision of the General Meeting is capable if it is attended by more than half of the members. Each member of the center has a vote in voting. It is permissible to transfer the right to vote on the basis of a written power of attorney.

9.3 The General Meeting shall make decisions by secret or open ballot. The voting type determines the General Meeting.

9.4 Decision on the General Meeting shall be adopted by a simple majority of the number of members present. Decisions to change the objective of the Center shall be adopted by a majority of 3/4 of the members.

9.5 The decision of the General Meeting is true if the matter on which the decision is to be made is included in the agenda of the General Meeting. The new issue can be filed on the agenda by the decision made unanimously by the attendees at the General Meeting.

9.6 During the General Meeting, a protocol is prepared, which will indicate the place of meeting, time, number of attendants, agenda, substantive content and decisions of the issues discussed. The protocol shall be signed by the Chairman of the Meeting.

Article 10. Competence of the General Meeting

The competence of the General Meeting is:

10.1.1 Change the goal of the Center;

10.1.2 Determination of the membership fee;

10.1.3 Other issues in accordance with legislation and statutes.

Article 11. The Board

11.1 The Executive Body of the Center is the Board of the Center, elected by the founders with no more than seven (7) members for two (2) years. At the same time, after the expiration of this term, the authority of the Board is automatically extended to the new composition.

11.2 The authority of the Board member may be terminated early in case of resignation of his or her own will, after the death or loss of his or her liability.

11.3 The Board usually meets once in three (3) months. The chairperson of the Board determines the date of the meeting and he/she shall notify the members of the Board two days before its conduct. At the same time, he/she is authorized to appoint an extraordinary session of the Board at his /her own initiative or at the request of one of the members of the Board, before which other members of the Board will be informed of a reasonable period before the meeting.

11.4 The Board meeting is chaired by the Chairman of the Board. In case of absence, the session is chaired by one of the members of the Board.

11.5 The decision of the Board Meeting is capable if it is attended by at least four members of the Board.

11.6 The decision will be taken by a majority of votes. In case of division of votes, preference is given to voice of the Chairman of the Board.

11.7 The Board:

11.7.1 Leads and guides the current work of the Center;

11.7.2 Develops the Center's activities program;

11.7.3 Develops and approves the Center's budget project;

11.7.4 Makes a decision to allocate funds for specific projects or other needs.

11.7.5 Implements other authorities based on the goals of the Center, which does not contradict legislation and charter.

11.8 The Board decides in decision form, which shall come into force immediately upon the signature of the Chairman of the Board.

11.9 The Board asserts the staff schedule and salary policy of the staff of the Center.

11.10 The Board shall make a decision on all issues that do not fall under the procedure established by this Statute.

11.11 At this stage the Board consists of four members:

(a) **Lina Tatarashvili** (PERSONAL № 01001028017, Address: 33 Mukhrani str., Tbilisi, Georgia, Born on: 09.11.1956)

(b) **Lidia Gvilava** (PERSONAL № 01011037309, Address: 18 Kekelidze str., Tbilisi, Georgia, Born on: 22.06.1958)

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Article 12. Chairman of the Board

12.1 The Chairman of the Board is the authorized person for the representation of the Center.

12.2 The Chairman of the Board shall be elected by the founders, for the term of office of the Board. At the same time, his authority is automatically extended until the new Chairman of the Board is elected.

12.3 The Chairman of the Board:

12.3.1 Conducts the activities of the Center in accordance with the purposes of the Charter;

12.3.2 Will lead the General Meeting sessions;

12.3.3 Is in contact with third parties of the Center;

12.3.4 Supervises the Center's finances and property management;

12.3.5 Invites General Meeting and Board Meetings in the cases determined by the Charter;

12.3.6 Sign the official documents of the Center;

12.3.7 Terminates other issues related to the Center's activities if they do not fall within the competence of the General Meeting or Board of the Center;

12.3.8 Is responsible for the General Meeting and members of the Center for its activities and decisions.

12.4 The authority of the Chairman of the Board may be terminated early if he / she does not fulfill the duties defined by the Charter, in case of inappropriate behavior with the organization's statutory objectives , excessive abuse of power or in any other case envisaged by legislation and Charter. The authority of the Chairman of the Board may be terminated early by the decision of the founders, while the founders of the same Board elect a new Chairman of the Board from the Board members.

12.5 In the absence of the Chairman of the Board or the temporary impossibility of exercising his/her powers, a new member of the Board shall execute the powers of the Chairman of the Board (including the functions of the Representative) on the basis of a written power of attorney by his order.

Article 13. The Center's property formation rule

13.1 The property of the Center is created:

13.1.1 with membership fees, grants, donations, and rules established by law.

13.1.2 Other sources, which are not prohibited under acting law.

13.2 The property and revenue of the Center are used only for the purposes of the organization.

13.3 The property owned by the Center can only be alienated when the alienation of the Center works for the Center activities, for its organizational development, promotes its objectives or serves the charitable purposes.

Article 14. The rule of reorganization and liquidation of the Center

14.1 The reorganization of the Center is carried out by the decision of the founders in accordance with the legislation.

14.2 The Center is liquidated in the following cases:

14.2.1 Achieving the goal, bankruptcy or cancellation of registration;

- 14.2.2 By the founders' decision;
- 14.2.3 In other cases envisaged by the legislation.
- 14.3 The liquidation of the Center is carried out by the Chairman of the Board or the liquidator under the procedure prescribed by law.
- 14.4 The liquidation of the Center is carried out in accordance with the legislation.
- 14.5 The decision of the founders about the process of liquidation of the Center should be registered in the Registry of Entrepreneurial and Non-Entrepreneurial (Non-Commercial) Legal Entities. The liquidation process shall be considered as starting from the date of its registration.
- 14.6 The property remaining after the liquidation of the Center shall be transferred to the Non-Entrepreneurial (Non-Commercial) Legal Entity with similar statutory objectives, in accordance with the legislation.
- 14.7 It is not permitted to distribute the property remaining after the liquidation of the Center among its members, among the persons with authority and representative authority.

Article 15. Final Provisions

- 15.1 The invalidation of any provisions of the Statute shall not invalidate the whole Statute. The same rule applies when there are any shortcomings in the Charter.
- 15.2 Instead of the invalid provision or to fill the gap, the relevant norms that are closer to the founders of the Center are used. As well as corresponds the essence and purpose of the statute.

Lina Tatarashvili P/N 01001028017 <signed>

Lidia Gvilava P/N 01011037309 <signed>

Vladislav Gurabanidze P/ N 01017008600 <signed>

Ekaterina Tatarashvili P/ N 01001012909 <signed>

S.P. <seal № 490: Ministry of Justice of Georgia
LEPL National Agency of Public Registry
Date: 10/AUG/2016
Number of pages: 7>
<signed>

CERTIFICATION OF THE TRANSLATION

I, Anna Chumburidze, certify that I am fluent in English and Georgian, and that the above document (translation) is a complete and accurate translation of the attached document.

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Date: 22 April 2021

Signature of translator: _____



Remarks: For EB1A and EB2-NIW Petition

See all documents, web link: <http://makler24.ge/doc/3/>

EB1A full Petition (PDF file, 69 pages), web link-URL: http://makler24.ge/doc/3/0.petition_eb1a.pdf

EB2-NIW full Petition (PDF file, 67 pages), web link: http://makler24.ge/doc/3/0.i-140_eb2-niw_cover_letter.pdf

Filled and signed ETA-750B form web link-URL: <http://makler24.ge/doc/3/0.750b.pdf>

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